

**Montgomery County Road Runners Club
Minutes of Board of Directors Meeting
Meeting of September 10, 2012**

Called to order: 7:02 PM

Present:

Board members: Karen Kincer (President), Susie Kinnecome (Vice President), Paula Knutson (Treasurer), Jim Farkas (Member at Large), , Karen Smith (Member at Large), Doug Watt (Member at Large)

Absent:

Ken Earley (Secretary), Paul Foster (Member at Large), Brian Kim (Member at Large), Susan Debad (Director of Operations)

Guests:

Ed Walters, Daryl Hultquist, Barry Hauptman

Minutes Prepared By: Jim Farkas

1. Review Agenda.

2. a. Ultra-marathon Training Program proposal (Barry Hauptman, Daryl Hultquist)

Barry and Daryl submitted a proposal for new ultra-marathon training program that would use Seneca Creek Greenway 50K as target race. Discussion on related issues (i.e. safety, coaching structure, participation levels). Suggestions made to further flesh out proposal.

Action: Barry and Daryl will submit updated proposal based on discussion.

b. Metric Marathon proposal (Ed Walters)

Ed Walters presented idea to hold a 'metric marathon' (16.24 +/- miles). Discussion on potential locations, time of year, level of race, partnering with trail running club or proposed ultra-marathon training program.

Action: Ed will meet with George Tarrico and Race Committee to create a more detailed proposal for race.

3. Director of Operations Report/RMS Report – Susan. To be submitted at later date.

4. Treasurer's Report -- Paula

a) Significant income:

i.	Race Entry Income:	\$ 27,327.00
	a. Parks:	\$ 21,775.00
	b. Riley's Rumble:	\$ 3,002.00
	c. Pike's Peek 10K:	\$ 1,250.00
	d. Juni Rennen:	\$ 470.00
	e. Going Green:	\$ 470.00
	f. Comus XC:	\$ 420.00
ii.	RMS:	\$ 2,000.00
iii.	Sponsorship:	\$ 25,000.00
iv.	Training Programs:	\$ 5,955.44
	a. XMP:	\$ 300.00
	b. 10K:	\$ 3,812.48
	c. 5K:	\$ 1,300.00
	d. Stride Clinic:	\$ 182.96

e. Walking:	\$ 360.00
b) Significant expenses:	
i. Meetings (PHM,XMP,5K):	\$ 622.34
ii. Permitting:	\$ 11,416.58
iii. Police*EMT Support :	\$ 660.00
iv. Race/program supplies	
a. New Equipment:	\$ 419.33 (signs)
b. Food/beverages:	\$ 4,722.61
c. Equipment – consumables:	\$ 2,071.99
d. T-Shirts/Premiums:	\$16,584.76
v. Club Communications:	\$ 1,323.11
vi. Race Proceeds Distribution:	\$12,250.00

Discussion of profitability/breaking even of club races.

Motion to accept the Treasurer's report. Susie moved, Doug seconded. Carried six for, three absent.

5. New Business

- a) Program Committee - Paula
 - i. **Action:** Paula to check with Eve on documentation updates of policy drafts.
- b) Intermediate Marathon Training Program
 - i. Discussion on set-up of FTM/XMP and mix if participants (i.e. keep FTM to true first-timers?)
Action: Karen S. to draw up first draft of post-program surveys.
- c) Review initial draft of 2012 budget. Methodology of deriving projected numbers discussed.
Action: Paula will use suggestions to prepare updated version of proposed 2013 budget.
- d) Board goes into executive session to discuss issue.
- e) Volunteer Committee
 - i. Re-staffing of committee discussed in light of chair's resignation.
Action: Karen K. to alert current committee members of pending restructuring.
- f) Age Group Winner recognition
 - i. Issues of registration controls and settings of thresholds
- g) Tabled discussions on Nominating COmmittee
Action: Karen K. to draft documentation for discussion.
- h) Volunteer Happy Hour.
 - i. Discussion of tasks to assign for event.

6. Old Business Items

7. **Announcements:** None.

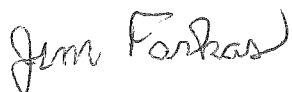
8. Closure

- a) Review motions between meetings:
- b) Review motions and action items:
 - i. Motions:
 - a. Motion to accept the Treasurer's report. Susie moved, Doug seconded. Carried six for, three absent.
 - ii. Actions:
 - a. **Action:** Paula will check with Eve on documentation updates of Programs policy drafts.
 - b. **Action:** Karen S. to draw up first draft of post-program surveys.
 - c. **Action:** Karen K. to alert current committee members of pending restructuring
 - d. **Action:** Karen K. to draft documentation for Nominating Committee discussion
- c) Review Plans for Next Meeting

- i. Next meeting is Thursday, October 4, 2012 at 6:30 PM at the Stella Werner Council Office Bldg, 5th Floor Conference Room, 100 Maryland Ave. Paul was volunteered to bring food.

Meeting adjourned: 10:31 PM

Respectfully submitted,

A handwritten signature in cursive script that reads "Jim Farkas".

Jim Farkas,
Temporary Secretary