



Montgomery County Road Runners Club Board Meeting

June 6, 2019

Time: 7:00 – 9:00 Board Meeting

Location: MCRRC HQ - Southlawn

Board Members: Ken Earley – President, Brad Stewart – Vice President, Sri Rapaka - Treasurer, Andrea Keane-Myers - Secretary, Brian Murphy - At Large, Amie Breslow- At Large, Carol Braun - At Large, Peter Haack – At Large, Kristen Serafin – At Large

Minutes: Minutes from the May meeting will be sent to the previous Board members for comments and then voted as approved upon by the current incumbent Board members with the exception of Amie Breslow who abstained as she was not in attendance at the May meeting.

Ashley Zuraf, Director of Operations Report:

Membership: Total members as of 5/31/19 – 2,694* which is **down 20** from the previous month. However, there are still many memberships that have not been claimed, nor has the Primary Member re-entered their family members. Until this is complete, the total members number will NOT be accurate and a comparison in membership numbers to the previous year is not possible for this month's report

New Business:

Financial Update/ Audit: Sri and Ashley discussed the audit process which was performed to evaluate the financial health of the club. The results and analysis of this audit are pending.

Board Members Manual: In order to create continuity between MCRRC Boards, Ken is revising and updating the Board Members Manual.

Program Director's Manual: Kristen is in the process of developing a Program Directors manual in a to allow for program uniformity and to provide a guidebook for new Program Directors. This manual will be used during the new Program Director's 101 training which is currently under development.

Program Continuity: Kristen provided an update on the ongoing process to provide clear paths for MCRRC program participants to move to additional programs offered by MCRRC.

MCRRC Shirt Sales and Distribution: Carol provided an update on MoCo Branding sales from the pop-up store and from the online store

<https://runsignup.com/Club/Store/MD/Rockville/MontgomeryCountyRoadRunnersClub> where Members can order either the short sleeved shirt or the running singlet. These shirts have proven to be very popular by MCRRC members, as they make it easy to recognize fellow members during races or out for neighborhood runs.

City of Rockville Track: The Board is in the process of evaluating this program.

RD101 training: Andrea is in the process of revising the RD101 training manual and selecting dates for training this fall.

Communications Platforms: Peter is currently evaluating communications strategies for training groups and other communications from MCRRC. Board members agree that the current yahoo.groups system may no longer be sufficient for our needs.

Medical Director Recruitment: Andrea discussed the ongoing issue with using the same small number of individuals as the Medical Director for all of the major MCRRC races. The Board agrees that there needs to be an additional effort to communicate the need to recruit other medical professionals to help serve in these important volunteer positions.

Electric Scooters on Montgomery County Trails: Ken discussed the pilot that will be starting to allow electric scooters on paved trails in Montgomery County. Board Members expressed concern over potential problems that could occur in high-trafficked areas such as the CCT.