



**Montgomery County Road Runners Club  
Minutes of Board of Directors Meeting  
Meeting of May 7, 2015  
Called to order: 7:00 PM**

**Board Members Present:** Don Shulman - President, Mike Acuna - Vice President, Becca Kinney - Treasurer, Doug Watt - Secretary, Yvette Ju -- At Large, Danielle Jones - At Large, Gretchen Bolton- At Large, Andrea Keane-Myers - At Large, Nancy Keller- At Large.

Minutes Prepared By: Doug Watt

Danielle volunteered to keep time.

**Ashley Zuraf, Director of Operations Report  
Membership (as of 4/30):**

	<b>Total Members:</b>	<b>New Members:</b>
<b>3/31/2015</b>	3,873	77
<b>4/30/2015</b>	3,851	86

<b>4/30/2014</b>	4,457	98
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Ashley went over the notification for membership renewal process for the new board members

Ashley will put a survey on members who have moved on to see if we can get a better understanding of lost membership.

**Treasurer's Report - The treasurers report is moving to a quarterly report**

**New Business:**

Combined Federal Campaign: This allows federal employees can contribute to our club. Andrea did some research to see if the club could be a part of the program. There are several accounting requirements that must be met to facilitate this. Board will take a look at the requirements to see if this is a viable option for the club.

Board Committee Process: Mike would like to assess which of our current club committees are needed and if there are other new ones which need to be formed. Mike will collect data on gaining an understanding of what is currently being done. The Board would like to restart and reinvigorate what we have and determine who we should talk to in order to staff the committees. **Action item:** Board will collect thoughts and get back to Mike with suggestions on which areas need a committee.

Gaithersburg 2016 1 mile Race: Nancy met with Michele Potter for a Gaithersburg one mile race through downtown Gaithersburg. There will also be a kids' run. Ms. Potter will handle the permits and we will handle the timing and help on logistics. (RMS) May 7<sup>th</sup>, 2016. Ashley will work with her on contracts.

Race Director & Program Director Communication: Club has updated our Yahoo groups to improve coordination with the RDs and PDs. As a thank you for their service, Don suggested each PD and RDs to get a free spot in another program as a thank you for helping out. A start date like 1/1/2016 was discussed. A message will need to be sent out before the start date. RDs and PDs would be eligible for the Parks ½ Marathon or the Pikes Peak 10K race or they could join a program at no charge.

Volunteer Communication: Don would like to create a protocol to contact volunteers to gain feedback on ways to improve our methodology for volunteers and to get additional people to be involved, such as having a family run a water stop.

Add a new evening running group: Jon Anderson contacted the Board on starting a evening running group in the Montrose area which would be listed on the Web page. The Board can talk to him about the requirements and basic standards. We would like to get more of the County involved.

Code of Conduct: The Board received a written complaint about the conduct of a club member during a recent race. As per the bylaws of the club, the member has been contacted and has been warned that this behavior cannot continue.

Firebirds mile cancelation: The club race was canceled 6 hours before the scheduled start by the ICB. This created confusion and many runners were inconvenienced by the County's action. The Club apologizes for the issue and our President will meet with the ICB to make sure that will not happen again.

**Old Business**

Website Update: The Webmaster is updating the current platform which will reduce future maintenance costs and make it easier to make updates and changes. He is also building “forms” which will improve the volunteer sign up process. They will be getting their first try for the Parks ½ Marathon.

The domain URL for the Riley’s Rumble race has been purchased. The club is looking at creating a web site for this race to further increase participation.

Volunteer Reception: The club is looking to have the reception at Mama Lucia’s in Olney July 9<sup>th</sup> from 6:30 to 9:30 PM

**The Board went into executive session to have a discussion on Budgets, Strategic planning, and award selection.**

**Announcements:**

Next board meeting is Thursday, June 4, 2015 at 7:00 PM at the MCRRC Office.  
14672 Southlawn Lane Bay I/J, Rockville, MD.

Gretchen will bring dinner.

Meeting adjourned: 9:15 PM

Respectfully submitted,

Doug Watt,  
Secretary MCRRC