



**Montgomery County Road Runners Club
Minutes of Board of Directors Meeting
Meeting of June 4, 2015
Called to order: 7:00 PM**

Board Members Present: Don Shulman - President, Mike Acuna - Vice President, Becca Kinney - Treasurer, Doug Watt - Secretary, Yvette Ju -- At Large, Danielle Jones - At Large, Andrea Keane-Myers - At Large, Nancy Keller- At Large.

Minutes Prepared By: Doug Watt

Don volunteered to keep time.

**Ashley Zuraf, Director of Operations Report
Membership (as of 5/31):**

	Total Members:	New Members:
4/30/2015	3,851	86
5/31/2015	3,848	75

5/31/2014	4,406	104
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Treasurer's Report - The treasurers report has moved to a quarterly report.

New Business:

For record keeping purposes the club will require all paid employees and Board members sign a conflict of interest document annually as required by the bylaws. **Action item:** Danielle will check on our forms for the proper language and have it ready July 1.

Sub-Committees: The Board discussed the revival of our club committees. When the committee process began, we had some overlap of responsibilities and the club did

not have a staff to cover day to day operations. The Board will decide where the committees can be the most useful and work to get them re-staffed. The Board will be reaching out to our members to join a committee soon. The list will be published soon. **Action Item:** Mike will work on building that list.

Club Policies & By-Laws Yvette Gretchen and Danielle did some research to make sure club policies and our by-laws are in agreement. **Action Item:** Group will present their findings to the Board August 6 and present corrections by Oct 1st.

Old Business

Gaithersburg 2016 1m Race: no updates

The Webmaster has updated the current website platform which will reduce future maintenance costs and make it easier to make updates and changes. He is also building “forms” which will improve the volunteer sign up process. He has also made race results more searchable.

The Web Master will prepare an article for Intervals explaining the new features which should go live the middle of June

Race Directors & Program Director communication: Ashley and Don will speak to the RDs and PDs on any changes the new forms and web site will have on their activities.

Volunteer Reception will take place at Mama Lucia’s in Olney July 9th from 6:30 to 9:30 PM. Ashley will send out a “save the date” email.

The Board went into executive session to have a discussion on Budgets, Strategic planning, and award selection.

Announcements: The Board will not meet in July due to scheduling conflicts
Next board meeting is Thursday, August 6, 2015 at 7:00 PM at the MCRRC Office.
14672 Southlawn Lane Bay I/J, Rockville, MD.

Gretchen will bring dinner.

Meeting adjourned: 8:15 PM

Respectfully submitted,

Doug Watt,
Secretary MCRRC